

CONVENTION D'IMMERSION PROFESSIONNELLE: COMMUNICATIONS TRAINEE

January 2026

BACKGROUND INFORMATION

Founded in 1983, the Red Cross EU (RCEU) Office is a membership office representing the 27 National Red Cross Societies in the EU, the Norwegian Red Cross, the Icelandic Red Cross and the International Federation of Red Cross and Red Crescent Societies (IFRC). The RCEU Office helps to coordinate relations between its member organisations and EU decision-makers and stakeholders, sharing their extensive expertise in supporting people and communities experiencing vulnerability within and outside the EU. Based on our members' practical insights, we promote dignity and wellbeing by facilitating and voicing common positions and recommendations towards the EU and Member States. We also monitor European developments that could impact the implementation of our members' work, as well as supporting them to prepare joint proposals to access EU funding.

For more information, please visit <https://redcross.eu/>. You can also connect with us via [X](#) and [LinkedIn](#).

JOB PURPOSE

Working under the guidance of the Head of Unit, Humanitarian Diplomacy (HD) and Communication, the Communications Trainee will support the implementation of the RCEU external communications strategy and promote agreed advocacy objectives - in line with the [Red Cross EU Office Strategy 2022-2027](#).

KEY RESPONSIBILITIES & REQUIREMENTS**Positioning and influencing**

- Update RCEU Office public website and draft content.
- Produce and disseminate assets for RCEU Office social media communications and advocacy efforts (e.g. Canva).
- Assist with logistical and communication aspects of RCEU's external events.
- Support editorial planning and the monitoring of communications outputs (eg: developing analytics reports).
- Contribute to shaping narratives and content strategies that aim to enhance the impact of RCEU HD efforts towards the EU.

Increase EU resources

- Draft activity features and articles for the RCEU Office website.
- Support members with EU visibility as needed.

Serve Red Cross EU Office members

- Edit the monthly newsletter for members based on the input of colleagues from other units.
- Support in the organisation and follow up of internal meetings (e.g. minute taking).
- Support RCEU Office colleagues in uploading and formatting content on the intranet on request.

www.redcross.eu

Representing National Red Cross Societies in the EU,
Norway and Iceland, and the IFRC.

Address

Rue de Trèves 59-61,
B-1040 Brussels
Belgium

Tel : +32 2 235 06 80
Fax : +32 2 230 54 64
info@redcross.eu

CANDIDATE PROFILE

Education

- Studies in journalism, communications, EU affairs, international relations, or similar.

Experience

- Previous experience in communications.
- Experience with social media, creative design, and website management.

Skills, abilities and knowledge

- Clear and concise verbal and written communication skills in English.
- Proficiency in Content Management Systems and creative design tools.
- Strong interpersonal skills, cooperative attitude and ease in conversing with diverse interlocutors.
- Great teamwork skills but also ability to work independently.
- Curiosity and openness to exploring and understanding the work of Red Cross societies at national and local levels.
- Good working knowledge of Word, Excel, Power Point and Teams.
- Knowledge of the International Red Cross and Red Crescent Movement is an asset.

TERMS AND CONDITIONS

- 'Professional Immersion' agreement ('Convention d'immersion professionnelle'), subject to Belgian labour legislation (this requires an official registration in Belgium). Temporary agreement from 2 March to 2 September.
- Full time position of 38 hours per week.
- Based in Brussels, Belgium.
- The monthly gross compensation is **EUR 1,053.20**.

Application procedure

Please send your CV (max two pages) and a cover letter (max one page) – in English to HR@redcross.eu by midnight CET on **25 January 2026**.

Please include the job title and your full name in the file names, and mention "**Communications Trainee**" in the email subject.

Applications received after the deadline will not be considered. Only shortlisted candidates will be contacted for an interview.

The starting date will be discussed with the selected candidate (ideally by 2 March).

If you do not hear back from us by 20 February 2026, unfortunately your application has not been selected.

www.redcross.eu

Representing National Red Cross Societies in the EU,
Norway and Iceland, and the IFRC.

Address

Rue de Trèves 59-61,
B-1040 Brussels
Belgium

Tel. : +32 2 235 06 80
Fax : +32 2 230 54 64
info@redcross.eu